

**AUBURN URBAN DEVELOPMENT AUTHORITY
REGULAR BUSINESS MEETING AGENDA**

City Council Chambers, City Hall
1225 Lincoln Way, Auburn, CA 95603

January 9, 2012

(Immediately following 6:00 p.m. City Council Meeting)

Meeting facilities are accessible to persons with disabilities. Requests for Assistive Listening Devices or other considerations should be made through the City Clerk's Office at (530) 823-4211, Ext. #112

CALL TO ORDER

ROLL CALL

1. **Public Comment**

This is the time provided so members of the audience may speak to the Authority on any item not on this agenda. Please make your comments as brief as possible. The Authority cannot act on items not included on this agenda; however, the items will be automatically referred to staff.

2. **Minutes**

By **MOTION**, approve AUDA Minutes of 10/10/2011 and 10/24/2011.

ADJOURNMENT

Materials related to an item on this Agenda submitted to the Authority after distribution of the agenda packet are available for public inspection in the City Clerk's Office, 1225 Lincoln Way, Room 8, Auburn, CA 95603 during normal business hours.

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**AUBURN URBAN DEVELOPMENT AUTHORITY
MINUTES
October 10, 2011
REGULAR SESSION**

The Regular Session of the Auburn Urban Development Authority was held in the Council Chambers, City Hall, 1225 Lincoln Way, Auburn, California on Monday, October 10, 2011 at 8:47 p.m. with Chair William Kirby presiding and Secretary Joseph G.R. Labrie recording the minutes.

CALL TO ORDER

ROLL CALL:

Authority Members Present: Bridget Powers, J. M. Mike Holmes
Keith Nesbitt, Bill Kirby

Authority Members Absent: Kevin Hanley

Staff Members Present: Executive Director Robert Richardson,
Authority Counsel Michael Colantuono, Administrative Services/Finance
Director Andy Heath, Public Works Director Bernie Schroeder, and Public
Works Engineer Carrie Huff.

1. **Public Comment**

None.

2. **Minutes**

By **MOTION** approve AUDA Minutes of 8/22/2011.

MOTION: Holmes/ Powers/ Unanimously approved by voice

3. **Amendment No. 1 Gularte's Agreement for Streetscape Phase 2 Project**

Public Works Director Bernie Schroeder presented this item.

Executive Director Robert Richardson advised the authority on the status of AUDA funds.

By **RESOLUTION 11-17**, authorize the Public Works Director to execute Amendment No. 1 to the professional services agreement with Gularte & Associates for geotechnical/ materials testing services for Streetscape Phase 2 construction in an amount not to exceed \$10,000.

MOTION: Nesbitt/ Powers/ Approved 4:0 (Hanley absent)

4. **Auburn UDA Streetscape Phase 2 – Sands Parking Lot/ 1025 Lincoln Way**

Public Works Director Bernie Schroeder presented this item. She explained the easement and the inclusion of a handicapped stall.

Authority Member Nesbitt asked about the scope of the project.

By **RESOLUTION 11-18**, authorize improvements to the Sands Parking Lot/ 1025 Lincoln Way in an amount not to exceed \$10,000 as compensation for the placement of underground infrastructure and the permanent grant of easement to PG&E for the underground facilities.

MOTION: Holmes/ Powers/ Approved 4:0 (Hanley absent)

5. **Addendum to Foothill's Agreement for Streetscape Phase 2 Project**

Public Works Director Bernie Schroeder presented this item. She explained the additional work that had to be completed by Foothill & Associates.

Authority Member Nesbitt asked about reimbursements from PCWA.

Authority Member Holmes asked about parking spaces in the Streetscape project.

By **RESOLUTION 11-19**, authorize the Public Works Director to execute Addendum No. 3 to the professional services agreement with Foothill Associates for administrative services performed during the plans and specifications update and re-bid for the Auburn urban Development Authority Streetscape Project Phase 2 as described in Exhibit A.

MOTION: Holmes/ Powers/ Approved 4:0 (Hanley absent)

ADJOURNMENT

Chair Kirby adjourned the meeting, without objection, at 9:03 p.m.

William W. Kirby, M.D., Chair

Joseph G. R. Labrie, Secretary

AUBURN URBAN DEVELOPMENT AUTHORITY MINUTES

**October 24, 2011
REGULAR SESSION**

The Regular Session of the Auburn Urban Development Authority was held in the Council Chambers, City Hall, 1225 Lincoln Way, Auburn, California on Monday, October 24, 2011 at 7:05 p.m. with Chair William Kirby, M.D. presiding and Secretary Joseph G.R. Labrie recording the minutes.

CALL TO ORDER

ROLL CALL:

Authority Members Present: Bridget Powers, Kevin Hanley, J. M. Holmes, Keith Nesbitt, Bill Kirby

Authority Members Absent:

Staff Members Present: Executive Director Robert Richardson, Authority Counsel Michael Colantuono, Administrative Services/Finance Director Andy Heath, Public Works Director Bernie Schroeder, Transit Analyst Megan Siren, Administrative Services Director Andy Heath and Police Chief John Ruffcorn.

1. Public Comment

None.

CONSENT CALENDAR

2. Old City Hall/ 1103 High Street – Notice of Completion

By **RESOLUTION 11-20**, authorize the recording of a Notice of Completion for the work performed by Ken Magee Company for the Old City Hall Project at 1103 High Street.

***** End of Consent Calendar *****

By **MOTION**, approve the consent calendar.

MOTION: Holmes/ Powers/ Approved 5:0

3. Old City Hall/ 1103 High Street Trench Drain Project

Public Works Director Bernie Schroeder presented this item (information in staff report).

Authority Member Nesbitt asked about the conceptual design of the trench drain.

Bernie Schroeder explained the design of the drain.

Authority Member Holmes asked if this is considered a new contract.

Bernie Schroeder said this project has not exceeded the authority approved amount.

Authority Member Hanley asked how the contractor was chosen for the project.

Bernie Schroeder said Gabe Mendez, Inc had completed the original parking lot improvement behind the building.

By **RESOLUTION 11-21**, authorize the Director of Public Works to execute a construction contract with Gabe Mendez, Inc. for the Old City Hall/ 1103 High Street Trench Drain Project in an amount not to exceed \$15,664.

MOTION: Nesbitt/ Holmes/ Approved 5:0

4. **Streetscape Phase 2 Project – Additional Grinding and Paving**

Public Works Director Bernie Schroeder presented this item (information in the staff report).

Authority Member Powers asked about the additional funding remaining in the budget for this project.

Bernie Schroeder said with the Authority should exercise caution when spending AUDA funds on change orders to ensure they are paid out of that fund.

Authority Member Hanley asked whether Almond Drive would be included in the scope of the project.

Bernie Schroeder said part of that street is included in this change order.

Authority Member Holmes asked about removal of the power poles and landscaping.

Bernie Schroeder said the target date for the removal of the power poles is mid-November. She said landscaping can be completed after the poles are removed. She said street lights will be installed the week of November 7th.

Chair Kirby asked about the trenching work in the original project plan.

Authority Member Nesbitt spoke in favor of the additional work being completed.

By **RESOLUTION 11-22**, authorize the Public Works Director to execute a change order with Hansen Brothers Enterprises for additional grinding and paving through Oakwood Drive in an amount not to exceed \$38,000.

MOTION: Hanley/ Powers/ Approved 5:0

ADJOURNMENT

Chair Kirby adjourned this meeting, without objection, at 7:26 p.m.

William W. Kirby, M.D., Chair

Joseph G. R. Labrie, Secretary

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